

"SAVE TREES & PROTECT ENVIRONMENT"



042-99212223

No.E&A(FD)7-3/2018.

GOVERNMENT OF THE PUNJAB
FINANCE DEPARTMENT

Dated Lahore, the 18th September, 2018.

To

All Additional Finance Secretaries,
Government of the Punjab,
Finance Department.

Subject:- **TRAINING COURSE FOR 2ND QUARTER (OCTOBER TO DECEMBER, 2018).**

I am directed to refer to the subject noted above and to enclose herewith a copy of circular letter No.SO(E-III)6-3/2018, dated. 11.09.2018 (which is self explanatory) received from the Section Officer (Estt-III), Government of the Punjab, S&GA Department for information and further course of action (if any), enabling this office to respond to the quarter concerned.

Mansoor
SECTION OFFICER (E&A)

NO. AND DATE EVEN

A copy is forwarded to the System Analyst, Finance Department for uploading the same on official website of this Department.

Mansoor
SECTION OFFICER (E&A)



61698

042 99211713

NO. 50 (E-III) 6-3/2018
GOVERNMENT OF THE PUNJAB
SERVICES & GENERAL ADMINISTRATION
DEPARTMENT
(ESTABLISHMENT WING)

Dated Lahore the 11th September, 2018

To,

- 1) All the Administrative Secretaries.
- 2) All the Commissioners in the Punjab.
- 3) Heads of all Wings of S&GAD.

Subject: TRAINING COURSE FOR 2ND QUARTER (OCTOBER TO DECEMBER, 2018)

I am directed to refer to the subject noted above.

I am further directed to inform that the Director General, Pakistan Planning and Management Institute, Ministry of Planning, Development and Reform, Planning Commission, Government of Pakistan, Islamabad has informed that the Institute has planned to organize following courses to be organized during 2nd Quarter (October to December, 2018):

E&CF	
Ss. (B&R)	✓
AFS-ESTT	
AFS-B	
AFS-ES	
AFS-SS	
AFS-LGF	
AFS-R	
AFS-P&D	
AFS-M	

NAME OF COURSE	DURATION
Time Management	03-05 Oct, 2018
Project Management for PDs of PSDP Funded Projects	08-12 Oct, 2018
Project Discipline	29-31 Oct, 2018
Managing Legal Affairs/Issues in Government Departments	05-08 Nov, 2018
Project Monitoring and Evaluation System (PMES) Software Cash/Work Plan	28-29 Nov, 2018
Public Procurement Policies and PPRA Rules	04-07 Dec, 2018
Preparation of PC-I	11-13 Dec, 2018
Dealing Tax Matter in Government Departments	19-21 Dec, 2018
M.S. Project	26-28 Dec, 2018

It has been requested to send nomination(s) of suitable officers of the above for the above-stated training courses. The Institute is not charging any fee for these courses. However, TA/DA and accommodation facility, if involved, will be provided to the participants by their respective organizations.

I am, therefore, directed to request that departmental nominations (principal alternate) if any, may reach to Pakistan Planning and Management Institute, Ministry of Planning, Development and reform, Planning Commission, Government of Pakistan, Islamabad and Ch. Sajid Ali (Programme Officer) PPMi (ppmicordinator@gmail.com)

6051
14.9.18
FS
1379
14/09/18
AFS(B)
circulate
HT n/a
SO (S&A)

NO. R&I. FD / 11/80913/36584
SEP 18

Special Secy (B&R)
★ 14 SEP 2018 ★
2212 P
Finance

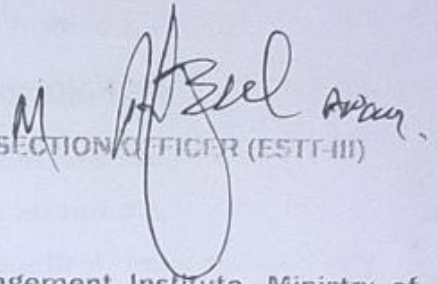
Deputy Secretary Adm
FD
★ 17 SEP 2018 ★
84

Dated 17/9/18

FSB)

80117

Phone No: 9269769, may also be contacted / approached for further information regarding all the above-mentioned courses seven (07) days before commencement of the training course. However, nomination of PAS and PMS officers for any of the above mentioned programmes may be provided to this department after seeking approval of the concerned Competent Authority alongwith telephone number and fax number of nominating agency as well as the officer.


SECTION OFFICER (ESTT-III)

C.C

The Director General, Pakistan Planning and Management Institute, Ministry of Planning, Development and Reform, Planning Commission, Government of Pakistan, Islamabad