



No.E&A(FD)7-3/2019

GOVERNMENT OF THE PUNJAB  
FINANCE DEPARTMENT

Dated Lahore, the 7<sup>th</sup> February, 2019.

To

All Additional Finance Secretaries,  
Government of the Punjab,  
Finance Department.

Subject: **MANAGEMENT OUTLOOK MAGAZINE.**

I am directed to refer to the subject noted above and to enclose herewith a copy of letter, (which is self explanatory) received from the Registrar & Deputy General Manager, Pakistan Institute of Management, Ministry of Industries & Production, Government of Pakistan, for information and further course of action (if any), enabling this office to respond to the quarter concerned.

*M. A. Usmani*  
SECTION OFFICER (E&A)

CC.

System Analyst, FD for uploading the same on official website of this Department.



# PAKISTAN INSTITUTE OF MANAGEMENT

Ministry of Industries & Production, Government of Pakistan

Management House, Shahrah-e-Iran, Clifton, Karachi-75600

Tel: (021) 9925 1711 - 14 Fax: (021) 9925 1715 - 16

Website: [pim.com.pk](http://pim.com.pk) Email: [pimkhi@pim.com.pk](mailto:pimkhi@pim.com.pk)

Facebook: PIMThePioneer LinkedIn: pimthepioneer Twitter: PIMThePioneer Instagram: pimthepioneer



The Secretary,  
Finance Department,  
Govt. of Punjab,  
Civil Secretariat, Lower Mall,  
**Lahore.**

**SUBJECT: Management Outlook magazine**

Dear Sir/Madam,

Greetings from PIM!

Please find enclosed the latest issue of PIM's Management Outlook for months of November and December, 2018. We are also enclosing PIM's Tri-monthly trainings schedule and details of the scheduled diploma programs for your reference. Trainings are scheduled for Karachi, Lahore, and Islamabad. You may nominate your officers to PIM training and diploma programs. Details of the programs including course fee and dates are mentioned in the enclosed schedules.

Best Regards,



Adeel Zeerak  
Registrar & Deputy General Manager

AFS(B)



431

7/2/19

Handwritten notes and signatures:   
 DS (A/...) 4/2   
 AH 4/2   
 SOTERA   
 Cirulari   
 2-E @ 7/2/19

## BRANCH OFFICES

Management House,  
70-B/2, Gulberg-III, Lahore.  
Tel: (042) 9926 3133 - 36  
Fax: (042) 9926 3138  
E-Mail: [pimlhr@pim.com.pk](mailto:pimlhr@pim.com.pk)

141, IIU (Faisal Masjid Campus),  
Faisal Avenue, Islamabad.  
Tel: (051) 926 0003 & 926 0005  
Fax: (051) 926 0004  
Email: [pimisb@pim.com.pk](mailto:pimisb@pim.com.pk)



# MANAGEMENT DEVELOPMENT PROGRAMS

## FEBRUARY TO APRIL 2019

S. No	FACULTY	COURSE NAME	CITY	DATES	DATES	# OF DAYS	DIVISION	FEE
01	RUQAAYA FAKHRI	EFFECTIVE LETTERS, REPORTS AND PRESENTATIONS	KARACHI	06-02-19	08-02-19	3	COMMUNICATION	27,000
02	MUHAMMAD RIZWAN	PRINCIPLES OF GOOD MANAGEMENT	LAHORE	06-02-19	08-02-19	3	GENERAL MANAGEMENT	27,000
03	ASAD FAROOQ SIDDIQUI	DESIGN THINKING FOR INNOVATION	KARACHI	06-02-19	07-02-19	2	GENERAL MANAGEMENT	21,000
04	ASMAT BATTOOL	HUMAN RESOURCES MANAGEMENT	KARACHI	06-02-19	08-02-19	3	HUMAN RESOURCE MANAGEMENT	21,000
05	SHEHLA YASMEEN	TOOLS FOR DEVELOPING ORGANIZATIONAL POLICIES	ISLAMABAD	06-02-19	07-02-19	2	HUMAN RESOURCE MANAGEMENT	21,000
06	LAIQ UR REHMAN	ENHANCING LEADERSHIP SKILLS	ISLAMABAD	07-02-19	08-02-19	2	LEADERSHIP & STRATEGIC MANAGEMENT	21,000
07	M. SYED UL HAQUE	COST EVALUATION AND BUDGETING	KARACHI	11-02-19	12-02-19	2	FINANCIAL MANAGEMENT / INSURANCE	21,000
08	ASLAM SONI	NEGOTIATION SKILLS	ISLAMABAD	11-02-19	12-02-19	2	GENERAL MANAGEMENT	21,000
09	KHALID HUSSAIN	PROBLEM SOLVING AND DECISION MAKING SKILLS	ISLAMABAD	11-02-19	13-02-19	3	GENERAL MANAGEMENT	27,000
10	SHEHLA YASMEEN	TALENT MANAGEMENT	LAHORE	11-02-19	12-02-19	2	HUMAN RESOURCE MANAGEMENT	21,000
11	ALEEM HABIB	ADVANCED MS OFFICE 2016	KARACHI	11-02-19	13-02-19	3	INFORMATION TECHNOLOGY	21,000
12	ADEEL ZEERAK	EFFECTIVE PURCHASE MANAGEMENT	KARACHI	11-02-19	12-02-19	2	QUALITY & OPERATIONS MANAGEMENT	21,000
13	ASLAM MUSTAFA	INVENTORY MANAGEMENT	KARACHI	11-02-19	12-02-19	2	QUALITY & OPERATIONS MANAGEMENT	21,000
14	MUHAMMAD OVAIS	DISASTER MANAGEMENT	LAHORE	11-02-19	12-02-19	2	SAFETY AND SECURITY	21,000
15	ASLAM SONI	FINANCIAL MANAGEMENT COURSE	LAHORE	14-02-19	15-02-19	2	FINANCIAL MANAGEMENT / INSURANCE	21,000
16	KHALID HUSSAIN	DEVELOPING MANAGERIAL COMPETENCIES	ISLAMABAD	14-02-19	15-02-19	2	GENERAL MANAGEMENT	21,000
17	ALEEM HABIB	SKILLS IN ADMINISTRATION	LAHORE	18-02-19	19-02-19	2	GENERAL MANAGEMENT	21,000
18	ASMAT BATTOOL	MODERN SECRETARIAL PRACTICES	ISLAMABAD	18-02-19	20-02-19	3	GENERAL MANAGEMENT	27,000
19	ASAD FAROOQ SIDDIQUI	MANAGEMENT COURSE FOR JUNIOR EXECUTIVES	KARACHI	18-02-19	21-02-19	4	GENERAL MANAGEMENT	24,000
20	ZAUFYSAAN HASEEB	GENDER SENSITIZATION	KARACHI	18-02-19	19-02-19	2	GENERAL MANAGEMENT	21,000
21	SHEHLA YASMEEN / AURANGZAIB	MANAGING LEARNING & DEVELOPMENT FUNCTION: TNA to ROTI	ISLAMABAD	18-02-19	20-02-19	2	HUMAN RESOURCE MANAGEMENT	27,000
22	JAWAID SIDDIQUE	DATA SCIENCE FOR DECISION MAKING	LAHORE	18-02-19	20-02-19	3	INFORMATION TECHNOLOGY	27,000
23	MUHAMMAD RIZWAN	STRATEGIC DELIVERY OF CHANGE: ORGANIZATIONAL SUCCESS	LAHORE	18-02-19	19-02-19	2	LEADERSHIP & STRATEGIC MANAGEMENT	25,000
24	RUQAAYA FAKHRI	STRESS MANAGEMENT	KARACHI	18-02-19	19-02-19	2	PERSONAL EFFECTIVENESS	21,000
25	LAIQ UR REHMAN	WORKSHOP ON PROJECT MANAGEMENT	LAHORE	18-02-19	22-02-19	3	PROJECT MANAGEMENT	35,000
26	ASLAM SONI	SUPPLY CHAIN MANAGEMENT	KARACHI	18-02-19	19-02-19	2	SUPPLY CHAIN MANAGEMENT	21,000
27	M. SYED UL HAQUE	DEVELOPING SUSTAINABLE LEADERSHIP IN THE ORGANIZATION	KARACHI	20-02-19	20-02-19	1	LEADERSHIP & STRATEGIC MANAGEMENT	18,000
28	KHALID HUSSAIN	DATA ANALYSIS TECHNIQUES FOR EFFECTIVE DECISION MAKING	ISLAMABAD	25-02-19	27-02-19	3	GENERAL MANAGEMENT	21,000
29	MUHAMMAD RIZWAN	EMOTIONAL INTELLIGENCE FOR WORKPLACE SUCCESS	KARACHI	25-02-19	26-02-19	2	GENERAL MANAGEMENT	21,000
30	ZAUFYSAAN HASEEB	GENDER SENSITIZATION	LAHORE	25-02-19	26-02-19	2	GENERAL MANAGEMENT	21,000
31	IDRESS ASGHAR	TRADE DYNAMICS AND IMPORT EXPORT MANAGEMENT	LAHORE	25-02-19	26-02-19	2	GENERAL MANAGEMENT	21,000
32	SHEHLA YASMEEN / AURANGZAIB	MANAGING LEARNING & DEVELOPMENT FUNCTION: TNA to ROTI	KARACHI	25-02-19	27-02-19	3	HUMAN RESOURCE MANAGEMENT	27,000

S. No	FACULTY	COURSE NAME	CITY	DATES	DATES	# OF DAYS	DIVISION	FEE
33	M. SYED UL HAQUE	CREATING ORGANIZATIONAL EXCELLENCE	KARACHI	25-02-19	26-02-19	2	LEADERSHIP & STRATEGIC MANAGEMENT	21,000
34	RUQAIYA FAKHRI	BUILDING RAPPORT	KARACHI	25-02-19	25-02-19	1	PERSONAL EFFECTIVENESS	12,000
35	ADEEL ZEERAK	CONTRACT MANAGEMENT	LAHORE	25-02-19	26-02-19	2	QUALITY & OPERATIONS MANAGEMENT	21,000
36	MUHAMMAD OVAIS	SECURITY AND RISK MANAGEMENT	ISLAMABAD	25-02-19	26-02-19	2	SAFETY AND SECURITY	21,000
37	MUHAMMAD OVAIS	PERFORMANCE NEUROLOGY	ISLAMABAD	27-02-19	28-02-19	2	PERSONAL EFFECTIVENESS	21,000
38	SYED UL HAQUE	FINANCIAL ANALYSIS: CONCEPTS AND TECHNIQUES	LAHORE	04-03-19	06-03-19	3	FINANCIAL MANAGEMENT / INSURANCE	27,000
39	KHALID HUSSAIN	SKILLS IN GOAL SETTING AND WORK PLANNING	KARACHI	04-03-19	06-03-19	3	GENERAL MANAGEMENT	27,000
40	ASAD FAROOQ SIDDIQUI	PARTNERS FOR PROGRESS	ISLAMABAD	04-03-19	05-03-19	2	GENERAL MANAGEMENT	21,000
41	ZAFAR AZIZ OSWANI	COMPETENCY BASED INTERVIEWING SKILLS	KARACHI	04-03-19	05-03-19	2	HUMAN RESOURCE MANAGEMENT	21,000
42	LAIQ UR REHMAN	ENHANCING LEADERSHIP SKILLS	KARACHI	04-03-19	05-03-19	2	LEADERSHIP & STRATEGIC MANAGEMENT	21,000
43	RUQAIYA FAKHRI	STRESS MANAGEMENT	ISLAMABAD	04-03-19	05-03-19	2	PERSONAL EFFECTIVENESS	21,000
44	MUHAMMAD OVAIS	SIX SIGMA: GREEN BELT	LAHORE	04-03-19	08-03-19	5	QUALITY & OPERATIONS MANAGEMENT	35,000
45	ASLAM MUSTAFA	INTERNAL AUDITING FOR INTEGRATED MANAGEMENT SYSTEMS	LAHORE	04-03-19	05-03-19	2	QUALITY & OPERATIONS MANAGEMENT	21,000
46	RUQAIYA FAKHRI	ASSERTIVENESS SKILLS	ISLAMABAD	06-03-19	07-03-19	2	PERSONAL EFFECTIVENESS	21,000
47	M. SYED UL HAQUE	FINANCE AND ACCOUNTING FOR NON-FINANCIAL EXECUTIVES	ISLAMABAD	11-03-19	13-03-19	3	FINANCIAL MANAGEMENT / INSURANCE	27,000
48	AURANGZAIB MUBASHIR	BUILDING RESILIENCE: PREPARE YOURSELF TO THRIVE IN CHALLENGING TIMES	LAHORE	11-03-19	12-03-19	2	GENERAL MANAGEMENT	21,000
49	ASMAT BATOOL	HUMAN RESOURCES MANAGEMENT	ISLAMABAD	11-03-19	13-03-19	3	HUMAN RESOURCE MANAGEMENT	21,000
50	SHEHLA YASMEEN	TOOLS FOR DEVELOPING ORGANIZATIONAL POLICIES	KARACHI	11-03-19	12-03-19	2	HUMAN RESOURCE MANAGEMENT	21,000
51	ALEEM HABIB	DASHBOARD REPORTING & ADVANCED DATA ANALYSIS WITH MS EXCEL	KARACHI	11-03-19	12-03-19	2	INFORMATION TECHNOLOGY	21,000
52	JAWAID SIDDIQUE	ADVANCED MS EXCEL	LAHORE	11-03-19	12-03-19	2	INFORMATION TECHNOLOGY	18,000
53	SHAHID QADRI	EFFECTIVE SALES FORCE MANAGEMENT	KARACHI	11-03-19	12-03-19	2	MARKETING & SALES MANAGEMENT	21,000
54	MUHAMMAD RIZWAN	THE POWER OF POSITIVE THINKING	LAHORE	11-03-19	12-03-19	2	PERSONAL EFFECTIVENESS	21,000
55	NASEER AZIZ	PERSONAL EXCELLENCE - THE HIGH PERFORMANCE LOOP	LAHORE	11-03-19	12-03-19	2	PERSONAL EFFECTIVENESS	21,000
56	ASLAM SONI	EFFECTIVE COMMUNICATION SKILLS	KARACHI	18-03-19	20-03-19	3	COMMUNICATION	27,000
57	ASAD FAROOQ SIDDIQUI	MANAGEMENT COURSE FOR JUNIOR EXECUTIVES	LAHORE	18-03-19	21-03-19	4	GENERAL MANAGEMENT	24,000
58	KHALID HUSSAIN	TRAINING TECHNIQUES FOR TRAINERS	KARACHI	18-03-19	20-03-19	3	HUMAN RESOURCE MANAGEMENT	27,000
59	JAWAID SIDDIQUE	DASHBOARD REPORTING & ADVANCED DATA ANALYSIS WITH MS EXCEL	LAHORE	18-03-19	19-03-19	2	INFORMATION TECHNOLOGY	21,000
60	MIAN TARIQ MAHMOOD	TAXATION / TAX LAWS OF PAKISTAN	ISLAMABAD	18-03-19	19-03-19	2	LAWS & TAXATION	21,000
61	MIAN TARIQ MAHMOOD	REGULATORY COMPLIANCE AND ITS ORGANIZATIONAL BENEFITS	ISLAMABAD	18-03-19	19-03-19	2	LAWS & TAXATION	21,000
62	SYED UL HAQUE	MANAGERIAL TRANSITION: FROM OPERATIONAL MANAGER TO STRATEGIC THINKER	KARACHI	18-03-19	19-03-19	2	LEADERSHIP & STRATEGIC MANAGEMENT	25,000
63	HASEEB T. HASSAN	DEVELOPING SOCIAL MEDIA MARKETING STRATEGIES	LAHORE	18-03-19	18-03-19	1	MARKETING & SALES MANAGEMENT	15,000
64	ASLAM MUSTAFA	MATERIAL HANDLING AND WAREHOUSING	KARACHI	18-03-19	19-03-19	2	QUALITY & OPERATIONS MANAGEMENT	21,000
65	MUHAMMAD OVAIS	SECURITY AND RISK MANAGEMENT	KARACHI	18-03-19	19-03-19	2	SAFETY AND SECURITY	21,000
66	LAIQ UR REHMAN	PROJECT MONITORING, EVALUATION & CONTROL	LAHORE	21-03-19	22-03-19	2	PROJECT MANAGEMENT	21,000
67	SYED UL HAQUE	FINANCE AND ACCOUNTING FOR NON-FINANCIAL EXECUTIVES	KARACHI	25-03-19	27-03-19	3	FINANCIAL MANAGEMENT / INSURANCE	27,000

S. No	FACULTY	COURSE NAME	CITY	DATES	DATES	# OF DAYS	DIVISION	FEE
68	ASLAM SONI	NEGOTIATION SKILLS	LAHORE	25-03-19	26-03-19	2	GENERAL MANAGEMENT	21,000
69	MUHAMMAD RIZWAN	EMOTIONAL INTELLIGENCE FOR WORKPLACE SUCCESS	LAHORE	25-03-19	26-03-19	2	GENERAL MANAGEMENT	21,000
70	RUQAIYA FAKHRI	MODERN SECRETARIAL PRACTICES	KARACHI	25-03-19	27-03-19	3	GENERAL MANAGEMENT	27,000
71	SHEHLA YASMEEN	ART OF MANAGING CONFLICTS EFFECTIVELY	ISLAMABAD	25-03-19	26-03-19	2	GENERAL MANAGEMENT	21,000
72	HASEEB T. HASSAN	MIND OPENERS FOR MANAGERS	LAHORE	25-03-19	26-03-19	2	GENERAL MANAGEMENT	30,000
73	FARHAN MEHMOOD	THE SHIFT TO DIGITAL LEARNING	ISLAMABAD	25-03-19	26-03-19	2	HUMAN RESOURCE MANAGEMENT	21,000
74	ADEEL ZEERAK	CUSTOMER SERVICE EXCELLENCE	KARACHI	25-03-19	26-03-19	2	MARKETING & SALES MANAGEMENT	21,000
75	ASMAT BATOOL	REWIRE YOUR BRAIN FOR CREATIVE THINKING	KARACHI	25-03-19	26-03-19	2	PERSONAL EFFECTIVENESS	21,000
76	ASLAM MUSTAFA	MAINTENANCE MANAGEMENT: FROM BREAKDOWN MAINTENANCE TO TOTAL PRODUCTIVE MAINTENANCE	KARACHI	25-03-19	26-03-19	2	QUALITY & OPERATIONS MANAGEMENT	21,000
77	ABID HUSSAIN	QUALITY MANAGEMENT MASTER CLASS	LAHORE	25-03-19	27-03-19	3	QUALITY & OPERATIONS MANAGEMENT	35,000
78	LAIQ UR REHMAN	RESULTS BASED MANAGEMENT & MONITORING	LAHORE	25-03-19	26-03-19	2	WORLD CLASS COMPETITIVENESS	21,000
79	HASEEB T. HASSAN	SALES MASTER CLASS COURSE I: SALES EXCELLENCE COURSE II: SALES FORCE MANAGEMENT	ISLAMABAD	27-03-19	29-03-19	3	MARKETING & SALES MANAGEMENT	45,000
80	MUHAMMAD RIZWAN	PRINCIPLES OF GOOD MANAGEMENT	ISLAMABAD	01-04-19	03-04-19	3	GENERAL MANAGEMENT	27,000
81	ALEEM HABIB	DEVELOPMENT COURSE FOR SUPERVISORS	LAHORE	01-04-19	02-04-19	2	GENERAL MANAGEMENT	18,000
82	ASMAT BATOOL	HUMAN RESOURCES MANAGEMENT	LAHORE	01-04-19	03-04-19	3	HUMAN RESOURCE MANAGEMENT	21,000
83	SHEHLA YASMEEN	DEVELOPING EMPLOYEE PERFORMANCE MEASUREMENT AND KPI'S SYSTEM	ISLAMABAD	01-04-19	02-04-19	2	HUMAN RESOURCE MANAGEMENT	21,000
84	MIAN TARIQ MAHMOOD	UNDERSTANDING LABOUR LAW	ISLAMABAD	01-04-19	02-04-19	2	LAWS & TAXATION	21,000
85	M. SYED UL HAQUE	INNOVATIVE LEADERSHIP	KARACHI	01-04-19	01-04-19	1	LEADERSHIP & STRATEGIC MANAGEMENT	18,000
86	KHALID HUSSAIN	IMPROVING PERSONAL EFFECTIVENESS	KARACHI	01-04-19	03-04-19	3	PERSONAL EFFECTIVENESS	27,000
87	LAIQ UR REHMAN	WORKSHOP ON PROJECT MANAGEMENT	KARACHI	01-04-19	05-04-19	5	PROJECT MANAGEMENT	35,000
88	ASLAM MUSTAFA / ASLAM SONI	CISCOM - CERTIFICATE IN SUPPLY CHAIN & OPERATIONS MANAGEMENT	KARACHI	01-04-19	06-04-19	6	SUPPLY CHAIN MANAGEMENT	99,000
89	ASAD FAROOQ SIDDIQUI	LEARNING & DEVELOPMENT FOR PROFESSIONALS	KARACHI	02-04-19	03-04-19	2	HUMAN RESOURCE MANAGEMENT	21,000
90	RUQAIYA FAKHRI	EFFECTIVE LETTERS, REPORT AND PRESENTATIONS	LAHORE	08-04-19	10-04-19	3	COMMUNICATION	27,000
91	M. SYED UL HAQUE	FINANCIAL ANALYSIS: CONCEPTS AND TECHNIQUES	ISLAMABAD	08-04-19	10-04-19	3	FINANCIAL MANAGEMENT / INSURANCE	27,000
92	AURANGZAIB MUBASHIR	WORK PLACE DIVERSITY	ISLAMABAD	08-04-19	09-04-19	2	GENERAL MANAGEMENT	21,000
93	ASAD FAROOQ SIDDIQUI	DESIGN THINKING FOR INNOVATION	LAHORE	08-04-19	09-04-19	2	GENERAL MANAGEMENT	21,000
94	ZAIN GOPLANI	TAKING OWNERSHIP	KARACHI	08-04-19	08-04-19	1	GENERAL MANAGEMENT	15,000
95	ALEEM HABIB	ADVANCED MS EXCEL	ISLAMABAD	08-04-19	09-04-19	2	INFORMATION TECHNOLOGY	18,000
96	HASEEB T. HASSAN	SALES MASTER CLASS COURSE I: SALES EXCELLENCE COURSE II: SALES FORCE MANAGEMENT	KARACHI	08-04-19	10-04-19	3	MARKETING & SALES MANAGEMENT	45,000
97	ADEEL ZEERAK	PRODUCTION OPERATIONS MANAGEMENT	KARACHI	08-04-19	10-04-19	3	QUALITY & OPERATIONS MANAGEMENT	27,000
98	ASLAM MUSTAFA	MATERIAL HANDLING AND WAREHOUSING	LAHORE	08-04-19	09-04-19	2	QUALITY & OPERATIONS MANAGEMENT	21,000
99	KASHIF SUHAL	BUSINESS GROWTH IN THE 4TH GENERATION REVOLUTION	ISLAMABAD	09-04-19	09-04-19	1	GENERAL MANAGEMENT	15,000
100	ALEEM HABIB	SKILLS IN ADMINISTRATION	ISLAMABAD	10-04-19	11-04-19	2	GENERAL MANAGEMENT	21,000
101	ASAD FAROOQ SIDDIQUI	EVENT MANAGEMENT SKILLS	LAHORE	10-04-19	12-04-19	3	GENERAL MANAGEMENT	27,000
102	ASMAT BATOOL	PRESENTATION SKILLS FOR MANAGERS	KARACHI	15-04-19	16-04-19	2	COMMUNICATION	21,000
103	KHALID HUSSAIN	DATA ANALYSIS TECHNIQUES FOR EFFECTIVE DECISION MAKING	LAHORE	15-04-19	17-04-19	3	GENERAL MANAGEMENT	21,000
104	SHEHLA YASMEEN	TOOLS FOR DEVELOPING ORGANIZATIONAL POLICIES	LAHORE	15-04-19	16-04-19	2	HUMAN RESOURCE MANAGEMENT	21,000
105	SHAHID QADRI	HOW TO PREPARE A MARKETING PLAN	KARACHI	15-04-19	16-04-19	2	MARKETING & SALES MANAGEMENT	21,000
106	HASEEB T. HASSAN	DEVELOPING SOCIAL MEDIA MARKETING STRATEGIES	KARACHI	15-04-19	15-04-19	1	MARKETING & SALES MANAGEMENT	15,000

S. No	FACULTY	COURSE NAME	CITY	DATES	DATES	# OF DAYS	DIVISION	FEE
107	MUHAMMAD RIZWAN	THE POWER OF POSITIVE THINKING	KARACHI	15-04-19	16-04-19	2	PERSONAL EFFECTIVENESS	21,000
108	JAWAID SIDDIQUE	PLANNING & SCHEDULING WITH PRIMAVERA P6 V18.8	LAHORE	15-04-19	17-04-19	3	PROJECT MANAGEMENT	27,000
109	ADEEL ZEERAK	EFFECTIVE PURCHASE MANAGEMENT	LAHORE	15-04-19	16-04-19	2	QUALITY & OPERATIONS MANAGEMENT	21,000
110	MUHAMMAD OVAIS	SIX SIGMA: GREEN BELT	ISLAMABAD	15-04-19	19-04-19	5	QUALITY & OPERATIONS MANAGEMENT	35,000
111	RIAZ WASAYA	BEHAVIOUR BASED SAFETY	ISLAMABAD	15-04-19	16-04-19	2	SAFETY AND SECURITY	21,000
112	ASLAM SONI	EFFECTIVE COMMUNICATION SKILLS	ISLAMABAD	16-04-19	18-04-19	3	COMMUNICATION	27,000
113	LAIQ UR REHMAN	MANAGING MULTIPLE PROJECTS EFFECTIVELY	LAHORE	18-04-19	19-04-19	2	PROJECT MANAGEMENT	21,000
114	ALEEM HABIB	HOW DO EFFECTIVE MANAGERS ORGANIZE THEMSELVES	LAHORE	22-04-19	23-04-19	2	GENERAL MANAGEMENT	21,000
115	SHEHLA YASMEEN	ART OF MANAGING CONFLICTS EFFECTIVELY	KARACHI	22-04-19	23-04-19	2	GENERAL MANAGEMENT	21,000
116	KHALID HUSSAIN	TRAINING TECHNIQUES FOR TRAINERS	ISLAMABAD	22-04-19	24-04-19	3	HUMAN RESOURCE MANAGEMENT	27,000
117	ADEEL ZEERAK	UNDERSTANDING PPRA RULES	LAHORE	22-04-19	23-04-19	2	LAWS & TAXATION	21,000
118	M. SYED UL HAQUE	STRATEGIC MANAGEMENT	KARACHI	22-04-19	23-04-19	2	LEADERSHIP & STRATEGIC MANAGEMENT	25,000
119	RUQAIYA FAKHRI	GOOD BUSINESS ETIQUETTES	KARACHI	22-04-19	23-04-19	2	PERSONAL EFFECTIVENESS	21,000
120	ASLAM MUSTAFA	INTERNAL AUDITING FOR INTEGRATED MANAGEMENT SYSTEMS	ISLAMABAD	22-04-19	23-04-19	2	QUALITY & OPERATIONS MANAGEMENT	21,000
121	MUHAMMAD OVAIS	DISASTER MANAGEMENT	KARACHI	22-04-19	23-04-19	2	SAFETY AND SECURITY	21,000
122	ASLAM SONI	TEAM WORK: GETTING PEOPLE TO WORK TOGETHER	LAHORE	23-04-19	25-04-19	3	GENERAL MANAGEMENT	27,000
123	ASAD FAROOQ SIDDIQUI	EVENT MANAGEMENT SKILLS	ISLAMABAD	23-04-19	25-04-19	3	GENERAL MANAGEMENT	27,000
124	ALEEM HABIB	AGILE PROJECT MANAGEMENT WITH SCRUM	LAHORE	24-04-19	25-04-19	2	PROJECT MANAGEMENT	27,000
125	HASEEB T. HASSAN	MIND OPENERS FOR MANAGERS	ISLAMABAD	25-04-19	26-04-19	2	GENERAL MANAGEMENT	30,000
126	SYED UL HAQUE	COST EVALUATION AND BUDGETING	LAHORE	29-04-19	30-04-19	2	FINANCIAL MANAGEMENT / INSURANCE	21,000
127	KHALID HUSSAIN	DEVELOPING MANAGERIAL COMPETENCIES	KARACHI	29-04-19	30-04-19	2	GENERAL MANAGEMENT	21,000
128	ADEEL ZEERAK	MANAGING WITH AUTHORITY & INFLUENCE	LAHORE	29-04-19	30-04-19	2	GENERAL MANAGEMENT	21,000
129	AURANGZAIB MUBASHIR	BEGINNERS GUIDE TO STRATEGIC HUMAN RESOURCE MANAGEMENT	KARACHI	29-04-19	30-04-19	2	HUMAN RESOURCE MANAGEMENT	21,000
130	ASMAT BATOOL	HANDLING DIFFICULT PEOPLE	ISLAMABAD	29-04-19	30-04-19	2	PERSONAL EFFECTIVENESS	21,000
131	ZILAY AHMED NAWAB	ASSET MANAGEMENT ISO 55001	KARACHI	29-04-19	30-04-19	2	QUALITY & OPERATIONS MANAGEMENT	21,000

- All Courses timings are from 9am to 4pm (Full Day Including Tea & Lunch) • Fee is exclusive of all applicable taxes • PIM reserve the right to change the fee structure at any time
- PIM Offers Complimentary participation and fee discounts in courses to various categories of PIM Memberships.
- In-House courses: Courses can also be arranged on an in-house basis to meet our client's specialized needs. These courses can be conducted at PIM or any location.

### For details and registration, please contact the Program Office,

PIM, HEAD OFFICE: Shahrah Iran, Clifton, Karachi. Tel: (021) 99251718 EPABX: (021) 99251711-14; Fax: (021) 99251715, E-Mail: [pimmarketing@pim.com.pk](mailto:pimmarketing@pim.com.pk)  
PIM, BRANCH OFFICE: 70-B/2, Gulberg-III, Lahore. Tel: (042) 99263137, EPABX: (042) 99263133-35, Fax: (042) 99263138, E-Mail: [pimlho@pim.com.pk](mailto:pimlho@pim.com.pk)  
PIM, BRANCH OFFICE: Room # 141, International Islamic University, Islamabad. EPABX: (051) 9260003, 9262610. Fax: 051-9260004, E-Mail: [pimisb@pim.com.pk](mailto:pimisb@pim.com.pk)  
PIM, BRANCH OFFICE: 39-B, Phase 5, Hayatabad, Peshawar. EPABX: (091) 5892704-6, 111-426-727, E-Mail: [pimpeshawar@pim.com.pk](mailto:pimpeshawar@pim.com.pk)



# PAKISTAN INSTITUTE OF MANAGEMENT

## SCHEDULE OF PROFESSIONAL DIPLOMA/CERTIFICATION PROGRAMS – KARACHI

#	Title of the Program	Starting Date	Completion Date	Class Duration	Fee (Rs.)
01	Healthcare and Hospital Management (Sunday 10 am to 4 pm)	06-01-19	05-05-19	4 Months	45,000
02	Diploma in Administrative Skills (Mon & Wed)	09-01-19	01-05-19	4 Months	38,000
03	Advanced Professional Diploma in Strategic Management: Crafting Organizational Competitive Advantage(Wed 6 to 9 pm)	16-01-19	15-04-19	4 Months	50,000
04	Diploma in Accounting and Finance (Tue & Thur)	17-01-19	16-04-19	3 Months	39,000
05	Diploma in Marketing, Sales and Distribution Management (Sunday 10:00 am to 4:00 pm)	20-01-19	12-05-19	4 Months	49,000
06	Diploma in Project Management (Mon & Wed)	06-02-19	05-16-19	4 Months	49,000
07	Chinese Language for Students (Tue & Thurs 03-05pm)	07-02-19	-	Per month	09,000
08	Diploma in Dynamic Teaching Skills (Saturday 2 to 8 pm)	09-02-19	05-05-19	3 Months	33,000
09	Primavera P6 & MS Project 2013 (Sunday 10am to 4pm)	10-02-19	21-04-19	2.5 Months	36,000
10	Advance Professional Diploma in Strategic Human Resource & Organizational Development (SHROD) (Mon & Wed)	13-02-19	12-06-19	4 Months	50,000
11	Diploma in International Financial Reporting Standards (IFRS) (Wed 6 to 9 pm & Sat 5:30 to 8:30 pm)	13-02-19	10-06-19	4 Months	49,000
12	Diploma in Management and Leadership (Mon & Wed)	14-02-19	13-06-19	4 Months	49,000
13	Business English Program (Tue & Fri)	15-02-19	10-05-19	3 Months	27,000
14	Business Chinese Language - Level 03 (Saturday 10 am to 01 & Sunday 02 pm to 05 pm)	15-02-19	12-05-19	3 Months	27,000
15	Arabic Language Course - Level 02 (Tuesday 06:00-09:00 & Saturday 2:30-05:30)	16-02-19	11-05-19	3 Months	18,000
16	Diploma in Educational Leadership & Management (Saturday 09 am. to 03 pm)	16-02-19	18-05-19	3 Months	38,000
17	Industrial and Organizational Psychology (Sunday 09 am to 03 pm)	03-03-19	02-06-19	3 Months	33,000
18	Chinese Language – Level 01 & 02 (Mon & Wed)	06-03-19	03-06-19	3 Months	27,000
19	PMP® Exam Preparation (Sunday 10:00 am to 04:00 pm)	10-03-19	12-05-19	2 Months	35,000
20	Fraud & Money Laundering: Prevention, Detection & Investigation (Sat 3 pm to 09 pm)	10-03-19	14-07-19	4 Months	49,000
21	Arabic Language Course - Level 01 (Monday & Thursday)	14-03-19	12-06-19	2 Months	14,000
22	Diploma in Human Resource Management (Tue & Thur)	14-03-19	12-07-19	4 Months	49,000
23	Event Management & Interior Designing (Mon & Wed)	20-03-19	19-06-19	3 Months	30,000
24	CSCP Study Group (Sunday 10 am to 4 pm)	24-03-19	22-08-19	5 Months	55,000
25	Certified MS Office Professional Program (Tue & Thr)	04-04-19	03-07-19	3 Months	27,000
26	Certified MS Excel Professional Program with Power BI Tool (Sunday 10 am to 4 pm)	07-04-19	30-06-19	3 Months	36,000
27	Diploma in Insurance & Takaful Management (Sunday 10 am to 4 pm)	07-04-19	21-04-19	4 Months	49,000
28	Diploma in Quality Management with Lean Six Sigma Green Belt (LSSGB) Certification (Sunday 03 pm to 09 pm)	07-04-19	04-08-19	4 Months	49,000
29	Diploma in Industrial Relations and Labor Laws (Sunday 10:00 am to 4:00 pm)	07-04-19	07-07-19	3 Months	38,000
30	Diploma in Supply Chain Management (Tue & Fri)	19-04-19	16-08-19	4 Months	49,000
31	Certified in Logistics, Transportation & Distribution (CLTD) (Sunday 11 am to 03:30 pm)	05-05-19	01-09-19	4 Months	49,000
32	Health Safety & Environment: Along with IRCA (UK) Registered ISO 14001:2015 EMS Lead Auditor Certificate (Sunday 10 am to 4 pm)	05-05-19	01-09-19	4 Months	49,000

### Weekdays Class Timings: 6:00 pm – 9:00 pm

The details of the forthcoming programs are available on PIM's website. Apply for admission, along with one recent photo and copy of last education document. Form may be sent to the Diploma Office PIM, Karachi. The fee payment should be made in favor of "Pakistan Institute of Management" through pay order / crossed Cheque.

Contact: Diploma Office, PAKISTAN INSTITUTE OF MANAGEMENT, Management House, Shahrah-e-Iran, Clifton, Karachi  
Telephones: 021-99251669 PABX: 021-99251711-14 Fax: 021-99251715-16

Cell No. 0333-3143809, 0333-3028660 & 0312-2464635 Website: www.pim.com.pk, E-mail: diplomakhi@pim.com.pk

Facebook: PIMThePioneer, LinkedIn: pimthepioneer, Twitter: pimthepioneer, Instagram: pimthepioneer



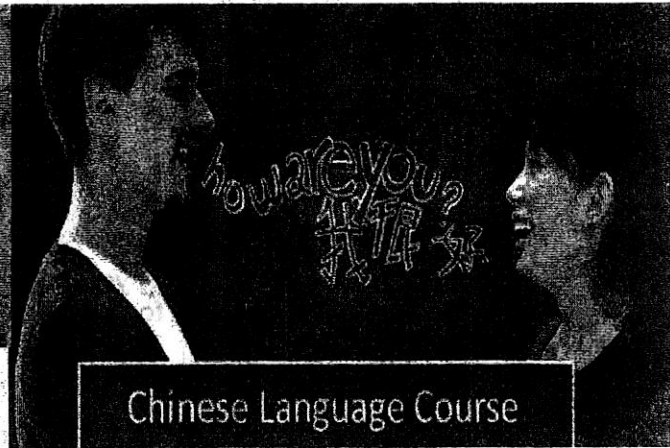
# PAKISTAN INSTITUTE OF MANAGEMENT

Offers

# Chinese Language

## Level 1 & 2

Progress Through  
Better Management



### INTRODUCTION

### Chinese Language Course

Chinese Language (HSK Level 1 & 2) will be focusing Learning Chinese and conversation of different professions to make participants proficient in dealing with Chinese business and corporate people. Teaching will be done through role play. Pak-China friendship is higher than mountains, deeper than oceans, stronger than steel, and sweeter than honey. Decades of friendship has become even stronger through China-Pakistan Economic Corridor (CPEC). The heavy investment of Chinese companies in Pakistan and more strong business relationship of Pakistani and Chinese organizations and people has made it necessary to learn Chinese language. The future will favor those who know Chinese language, recognizing this need, Pakistan Institute of Management is launching Chinese language classes with one of the most experienced Chinese language teachers in Pakistan, Ms. Zhang Jun.

### METHODOLOGY

Teaching will be interactive and focused on conversation within the class environment. You will start with basic Chinese conversation from the very first class. Speaking and listening will be the focus since day one so that learners understand, speak, read, and write Chinese language necessary in daily life.

### TRAINER PROFILE

MS. ZHANG JUN is from Beijing, China. She has been teaching Chinese Language in Pakistan for over five years. She taught Chinese language to children, students, professionals, corporate executives, and consulate staff in Pakistan.

### PROGRAM DURATION & FEE

**Duration:**  
There are six level and level 1 & 2 is 3 months. Students will be admitted in level 1 & 2, on passing the level students will be eligible for the next level.

**Starting from:** **March 06, 2019**  
**Venue:** **PIM, Karachi**  
**Fee:** **Rs. 27,000/- (9000/- Per Month)**  
**Class Days:** **Monday & Wednesday**  
**06:pm to 09:00pm**



### CONTACT US

**Management House: Shahr-e-Iran, Clifton, Karachi**  
**Tel: (021) 99251669 (021) 99251711-14,**  
**Fax: (021) 99251715-16**  
**Cell: 0315-2927403, 0333-3143609**  
**E-mail: diplomakhi@pim.com.pk**





**PIM Offers a unique Professional Diploma In**



# **MANAGEMENT & LEADERSHIP**

***(Along with complimentary EVERYTHINGDISC workplace profiling (Developed by John Wiley & Sons, Inc. USA))***

This Diploma program has been designed to give Professionals an in-depth exposure to various components of Management and Leadership. The Diploma program will emphasize the contemporary techniques in Management & Leadership practiced throughout the world by high performance professionals in achieving organizational goals.

## ***Benefit to the participants***

The Diploma is ideal for you, if you are a professional working in multinational, private or government organization and are looking for good management training to boost your career and want to excel in managerial positions.

## ***Diploma Contents***

- Introduction to Management
- Communication & Interpersonal Skills
- Project Management Essentials
- Controlling Tools for Managers
- Managing Time
- Managing Change
- Motivating People
- Delegating Effectively
- Becoming an effective Manager
- Management Function of Planning
- Decision Making & Problem Solving Skills
- Finance Essentials for Managers
- Planning for Human Resources
- Leading Your Team
- Managing with Authority
- Coaching for Improved Performance
- EVERYTHING DISC & Dimensions of Leadership
- EVERYTHING DISC & workplace profile

## ***Who Should Attend***

This Diploma is ideal for professionals like Engineers, Doctors, Lawyers, Accountants, Bankers, Human Resource and Marketing Professionals, etc. Professionals from multinational, private and government organizations can equally benefit from this Diploma.

## ***Course Methodology***

Lectures, group discussions, assignments, case studies, videos, and guest speakers' sessions.

## ***Course Duration/Days***

The program is of four-month duration. Classes will be conducted twice a week (Tuesday & Thursday) during evening from 06:00pm to 09:00pm.

## ***Important Dates & Program Fee***

- Commencement of class: February 14, 2019.
- Last date for submission of form and fee: February 11, 2019.
- The fee for the entire program is Rs. 49,000/-.



***For details and registration, please contact the Program Office,***

**PIM. HEAD OFFICE:** Shahrah Iran, Clifton, Karachi. Tel: (021) 99251669 EPABX: (021) 99251711-14  
Fax: (021) 99251715, E-Mail: [diplomakhi@pim.com.pk](mailto:diplomakhi@pim.com.pk)

**PIM. BRANCH OFFICE:** 70-B/2, Gulberg-III, Lahore.  
Tel: (042) 99263137, EPABX: (042) 99263133-35, Fax: (042) 99263138, E-Mail: [pimhe@pim.com.pk](mailto:pimhe@pim.com.pk)

Facebook: PIMThePioneer, LinkedIn: pimthepioneer, Twitter: pimthepioneer Website: [www.pim.com.pk](http://www.pim.com.pk)

# **PROFESSIONAL DIPLOMA IN** **INTERNATIONAL FINANCIAL REPORTING** **STANDARDS (IFRS)**

## **OBJECTIVE:**

The course is designed to develop & polish your knowledge, understanding and conceptual clarity of International Financial Reporting Standards (IFRS) and you will also learn how to apply them.

## **WHY SHOULD YOU ATTEND**

- If you are a finance professional who is not already knowledgeable about the details of International Financial Reporting Standards (IFRS), this globally accepted qualification has a fast and efficient solution to meet your needs.
- If you need to develop a working knowledge of the area, the DipIFR can help prepare you.
- The Dip IFRS qualification will provide finance professionals with a working knowledge of International Financial Reporting Standards (IFRS) and will upgrade your knowledge and understanding as well as application and bring financial reporting skills right up to date.
- Many leading organizations look for IFRS knowledgeable candidates when recruiting for financial reporting roles.

## **WHO SHOULD ATTEND**

- If you are working in practice, but not yet qualified, then you may still be eligible.
- You will need to prove that you have one of the following:
  - Two years' relevant accounting experience and a relevant degree.
  - Three years' relevant accounting experience.
- If you are a professional accountant or auditor who works in practice or business, and are qualified according to national accounting standards, then you are eligible to take this financial reporting qualification.

## **CONTENTS**

- Presentation of Financial Statements, Cash Flows & Interim Financial Reporting
- Accounting Policies, Changes in Accounting Estimates and Errors
- Events after the Reporting Period
- Property, Plant & Equipment, Intangible. Leases & Impairment of Assets
- Borrowing Costs
- Income Tax (including Deferred Tax)
- Non-current Assets Held for Sale and Discontinued Operations
- Effects of Changes in Foreign Exchange Rates
- Fair Value Measurement & Investment Property
- Provisions, Contingent Liabilities and Contingent Assets
- Employee Benefits, Retirement Benefits
- Accounting for Government Grants and Disclosure of Government Assistance
- Revenue from Contracts with Customers
- Earnings per Share
- Consolidated Fin. Statements, Joint Ventures & Associates & Business Combinations
- Financial Instruments

## **BENEFITS**

- The Diploma IFRS can lead to more career opportunities, promotion and better salary.
- The Diploma IFRS is proof of your skills in IFRS and your serious commitment to a career in international finance and accounting.
- You'll have the in-depth knowledge to be comfortable in dealing with IFRS.
- The Diploma IFRS takes you deeper into IFRS than any workshop ever can.
- Having the Diploma IFRS will gain you recognition and respect within your own company but also among employers around the world.
- You can appear for Diploma IFRS exams conducted by professional accounting bodies.

## **PROGRAM DURATION/TIMINGS/DAYS**

This Program is of 4-months' duration starting from **February 13, 2019**. Classes will be held on Wednesday (06 p.m. to 09 p.m.) & Saturday (05:30 p.m. to 08:30 p.m.).

## **PROGRAM FEE**

The fee for the entire Program is **Rs 49,000/-**

## **PROFILE:**

**Enver Ferzan** is a Fellow member of the Institute of Chartered Accountants of Pakistan and Fellow member of the Institute of Public Accountants of Pakistan and holds degree of Master in Business Administration.

He has over 25 years' experience of working in Pakistan and abroad with local and multinational companies at middle and senior management positions. He is attached with education for more than thirteen years and has been paper setter and examiner for a professional body. He has to date conducted more than 150 courses for BBA and MBA students at various renowned institutes and also conducted various courses for ICMA, CA (module), ACCA, CAT, PIPFA and MBA students as visiting faculty member at various institutes including ICMAP. In 2012 he was declared "Best Faculty award for Business Taxation". He has written and published a book on Income Tax "Income Tax Manual – 2008 & 2009".

## **OTHER INFORMATION**

Requests through mail will be entertained. Physical presence of an applicant is not required for obtaining the form.

For enquiry and registration please contact the Diploma Office, Pakistan Institute of Management, Management House, Shahrah Iran, Clifton, Karachi-75600. Enquiries on Telephones: (021) 99251669 EPABX 99251711-14 Fax Nos: (021) 99251715 & 99251716 E-Mail: [diplomakhi@pim.com.pk](mailto:diplomakhi@pim.com.pk), Web Site: <http://www.pim.com.pk>



# PAKISTAN INSTITUTE OF MANAGEMENT

## 4 Months Diploma

Karachi, starting from 13<sup>th</sup> February, 2019

### ADVANCED PROFESSIONAL DIPLOMA IN STRATEGIC HUMAN RESOURCE & ORGANIZATIONAL DEVELOPMENT (SHROD)



#### INTRODUCTION

This diploma shall examine strategic HR, its implementation, and link strategy to talent. By developing a framework for practicing strategic HR, its implementation will also encompass traditional functional areas, such as staffing, performance management, motivation, compensation, training and development, and diversity management. Redesigning HR to help organizations meet the stiff competition and market forces will propel workforces and organizations to success. As organizations need to leverage on their human capital, creating a purposive performance management system that covers reward and recognition and employee motivation, shall be covered. Experience brings wisdom, and blended with current technological trends, brings output. With talent being an organization's greatest asset, understanding what makes them tick is fundamental for success. Consistent leadership reinforcement is vital to is developing their competencies and skills. Identify motivators and stressors of talent and managers to communicate change, gain buy-in, and enhance productivity, wherein HR Leaders would craft a conducive culture.

#### CONTENTS

- The Evolving Strategic Role of Human Resource Management: Attraction, Engagement & Retention
- Knowledge Management
- Six Pillars of Talent Management Strategy
- Human Resource Analytics
- Organization Management & Development
- Managing Employee Expectations & Whistle Blowing
- Performance Management
- SMART Objectives
  - Implementation & Evaluation
  - Individual Personal Development Plan (PDP)
- Managing Change & Changing Work Ethics
- Business Leadership
- Introduction to SHRM Certification (Basic Competencies, Framework, Knowledge)
  - Behavioral Competencies (Leadership, Interpersonal, Business)
  - HR Expertise (People, Process, Management & Knowledge)
- Global Emerging Trends in Strategic HR
- Incorporating AI (Artificial Intelligence) Technology, Nature and Talent
- Wiley Everything DiSC

#### OBJECTIVES

The learning outcomes of this program are:

- Get into a state of readiness to appear in the SHRM Certification.
- Navigate and align HR strategy and with Business Strategy.
- Develop and implement HR Policies, in tune with latest trends, the business strategy, and nature of the business
- Use DiSC® to understand what motivates and stresses people through behavior and leverage on strengths to build a productive team.

#### Head Office:

The Diploma Office, Management House,  
Shahrah-e-Iran, Clifton Karachi

Telephones: +92 21 99251669, +92 99251711-14.

Fax No. +92 21 99251715-16, E-Mail: diplomakhi@pim.com.pk

Cell: 0333 3143609 & 0333 3028660, 0312 2464635

#### Schedule

Duration	4 Months
Fee	Rs. 50,000/-
Karachi: Timings	
Mon & Wed	06:00 pm to 09:00 pm
Commencement of Classes	February 13, 2019



www.pim.com.pk



PIMThePioneer



pimthepioneer



PIMThePioneer



pimthepioneer

# Diploma in Project Management



PIM Karachi: From February 06, 2019

Business leaders and experts have proclaimed, *"Project Management is the wave of the future."* The corporate jungle has a new species: the project manager who will fill the void created by the extinction of middle management triggered by reengineering of traditional organization into a flatter IT based ones. Every organization has to change and managing that change is the role of a project manager. Enhancing or developing your Project skills will make you a vital team player in this change process as well as enhancing your employability and career development.

This Diploma will emphasize the importance of project management in the development of a country and will familiarize participants with the skills necessary to **initiate, plan, execute, monitor & control and close projects.**

The program is based on Project Management Body of Knowledge (PMBOK®) Sixth Edition, and includes the following topics:

- What is Project and Project Management framework
- Understanding key process groups of Initiating, Planning, Executing, Monitoring & Control and Closing the projects
- Integration of organization strategy with projects
- Project Integration Management
- Scope Management
- Time Management
- Cost Management
- Quality Management
- Human Resource Management
- Communications Management
- Risk Management
- Procurement Management

## SALIENT FEATURES OF THE PROGRAM

In addition to above, following recent developments in Project management will be addressed:

- Earned Value Project Management
- Examinations designed to give participants exposure to "Project Management Professionals, PMP" test conducted by Project Management Institute, PMI, USA
- Hands on exposure to some of the best software applications to manage projects efficiently.

## WHO SHOULD PARTICIPATE?

The Diploma has been designed for project managers, project coordinators, product managers, functional managers and all those who work on projects in both private and public sector organizations.

## PROGRAM DURATION/TIMINGS/DAYS

The Program is of four-month duration and classes will be starting from February 06, 2019 & held twice a week **Monday & Wednesday** in the evening from **6:00 p.m. to 9:00 p.m.**

## PROGRAM FEE

The fee for the entire program is **Rs.49,000/-**.

***For details and registration, please contact the Program Office,***

**PIM HEAD OFFICE:** Shahrah Iran, Clifton, Karachi. Tel: (021) 99251669 EPABX: (021) 99251711-14  
Fax: (021) 99251715, Cell # 0333-3143609 & 0312-2464635 E-Mail: [diplomakhi@pim.com.pk](mailto:diplomakhi@pim.com.pk)

**PIM BRANCH OFFICE:** 70-B/2, Gulberg-III, Lahore.  
Tel: (042) 99263137, EPABX: (042) 99263133-35, Fax: (042) 99263138, E-Mail: [pimlho@pim.com.pk](mailto:pimlho@pim.com.pk)

**Facebook:** PIMThePioneer, **LinkedIn:** pimthepioneer, **Twitter:** pimthepioneer **Website:** [www.pim.com.pk](http://www.pim.com.pk)