



042-99212223

No.E&A(FD)7-3/2018.

GOVERNMENT OF THE PUNJAB
FINANCE DEPARTMENT

Dated Lahore, the 10th December, 2018.

To

All Additional Finance Secretaries,
Government of the Punjab,
Finance Department.

Subject:- TRAINING COURSE FOR 03RD QUARTER (JANUARY TO MARCH, 2019).

I am directed to refer to the subject noted above and to enclose herewith a copy of letter No.SO(E-III)6-3/2018, dated 03.12.2018 (which is self-explanatory) received from the Section Officer (E-III), Government of the Punjab, S&GA Department, for information and necessary action regarding interested Section Officers.


SECTION OFFICER (E&A)

CC.

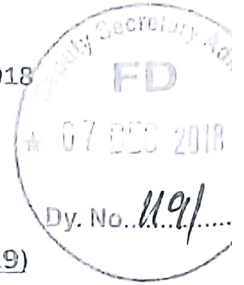
System Analyst, FD for uploading the same on official website of this Department.



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NO. SO (E-III) 6-3/2018

GOVERNMENT OF THE PUNJAB
SERVICES & GENERAL ADMINISTRATION
DEPARTMENT
(ESTABLISHMENT WING)

Dated Lahore the 03rd December, 2018

To,

- 1) All the Administrative Secretaries.
- 2) All the Commissioners in the Punjab.
- 3) Heads of all Wings of S&GAD.

Subject: TRAINING COURSE FOR 03RD QUARTER (JANUARY TO MARCH, 2019)

The Director General, Pakistan Planning and Management Institute, Ministry of Planning, Development and reform, Government of Pakistan, Islamabad has informed that the Institute has planned to organize following courses to be organized during 03rd Quarter (January to March, 2019):

S.N.	NAME OF COURSE	DURATION
1.	Financial & Audit Management in Public Sector	01-04 January, 2019
2.	Project Preparation and Management in Public Sector	15-18 January, 2019
3.	Human Resource Management in Public Sector	22-25 January, 2019
4.	Project Management for PDs of PSDP Funded Projects	04-08 February, 2019
5.	Financial Management Procedures/Policies in Public Sector	12-15 February, 2019
6.	Development of key Performance Indicators (KPIs)	13-15 March, 2019
7.	M.S. Project	20-22 March, 2019
8.	Dealing Tax Matter in Government Departments	27-29 March, 2019

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I am, therefore, directed to request that suitable nominations (principal / alternate) of suitable officers of BS-17 and above for the above-stated training courses, may reach to Pakistan Planning and Management Institute, Ministry of Planning, Development and reform, Government of Pakistan, Islamabad seven (07) days before commencement of the training course. The Institute is not charging any fee for these courses, however, TA/DA and accommodation facility, if involved, will be provided to the participants by their respective organizations.

It is further requested that the telephone number and fax number of coordinating agency may also be conveyed to the PPMI and Ch. Sajid Ali (Programme Officer) PPMI (ppmicoordinator@gmail.com) Ph# 051-9269769 - 051-9269882 may be contacted / approached for further information regarding all the above-mentioned courses.

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7/12/18

To Secretary (Services), S&GAD.

To Deputy Secretary (Establishment), S&GAD.

Islamabad, 2018, Inland Training courses, Letter

9/10/18

S&GAD

6/12/18

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SO (ESA)
12/7/18

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