



**GOVERNMENT OF THE PUNJAB
FINANCE DEPARTMENT**

POSITIONS VACANT

Risk Management Unit (RMU) is a statutory body established through Public Private Partnership (PPP) Act, first enacted in 2010 and later amended in 2014. The RMU acts as a fiscal guardian for the projects conceived, developed and implemented under the PPP mode. The RMU is part of the Finance Department and works in tandem with the PPP Cell established in the Planning and Development Department.

The Finance Department needs a multi-disciplinary qualified professional with management experience to fill following positions. The Risk Management Unit invites applications from eligible candidates having experience in the relevant field. Detailed terms of reference (ToRs) of the positions are as under:-

Sr. #	Name of Post	Qualification & Experience	Age limit
1.	Risk Management Specialist (01-post)	<p><u>Minimum Qualification:</u></p> <ul style="list-style-type: none"> MBA-Finance or MS-Finance from HEC recognized University; or Chartered Financial Analyst (CFA) Charter holder or Associate Chartered Accountant (ACA) or Associate Society of Actuaries (ASA) or equivalent or Associate Cost Management Accountant (ACMA) <p><u>Additional Qualification:</u></p> <ul style="list-style-type: none"> Financial Risk Manager (FRM) or Professional Risk Manager (PRM) or Project Management Professional (PMP) or LLB or equivalent is desirable. A candidate having more than one of the minimum qualifications listed above shall be given preference. <p><u>Experience</u></p> <ul style="list-style-type: none"> At least 12 years of overall experience with at least 5-years in Financial or Risk Analysis (e.g. Project Finance, Investment Analysis, Corporate Finance) Sound knowledge of Public Private Partnerships with focus on infrastructure projects. <p><u>Other Skills</u></p> <ul style="list-style-type: none"> Ability to work independently with strong leadership skills. Strong communication skills with Excellent skills of MS-office (Preferably MS-Excel, Word and Power Point) is required. 	40-50
2.	Senior Risk Analyst (01-post)	<p><u>Minimum Qualification:</u></p> <ul style="list-style-type: none"> MBA-Finance or MS-Finance from HEC recognized University; or Chartered Financial Analyst (CFA) Charter holder or Associate Chartered Accountant (ACA) or Associate Society of Actuaries (ASA) or equivalent or Associate Cost Management Accountant (ACMA) <p><u>Additional Qualification:</u></p> <ul style="list-style-type: none"> Financial Risk Manager (FRM) or Professional Risk Manager (PRM) or Project Management Professional (PMP) or LLB or equivalent is desirable. <p>A candidate having more than one of the minimum qualifications listed above shall be given above shall be given preference.</p> <p><u>Experience</u></p> <ul style="list-style-type: none"> At least 7 years of overall experience with at least 2 years in Financial or Risk Analysis (e.g. Project Finance, Investment Analysis, Corporate Finance) Knowledge of Public-Private Partnership is desirable. <p><u>Other Skills</u></p> <ul style="list-style-type: none"> Ability to work independently as well as part of a team. Strong communication skills with excellent skills of MS-office (Preferably MS-Excel, Word, and Power Point) is required. 	30-40

Sr. #	Name of Post	Qualification & Experience	Age limit
3.	Risk Analyst (01-post)	<p><u>Minimum Qualification:</u></p> <ul style="list-style-type: none"> • MBA-Finance or MS-Finance from HEC recognized University; or • Chartered Financial Analyst(CFA) Charter holder or Associate Chartered Accountant (ACA) or Associate Society of Actuaries (ASA) or equivalent or Associate Cost Management Accountant (ACMA) <p><u>Additional Qualification:</u></p> <ul style="list-style-type: none"> • Financial Risk Manager (FRM) or Professional Risk Manager (PRM) or Project Management Professional (PMP) or LLB or equivalent is desirable. <p>A candidate having more than one of the minimum qualifications listed above shall be given above shall be given preference.</p> <p><u>Experience</u></p> <ul style="list-style-type: none"> • At least 4 years of overall successful and verifiable experience with at least 1 years in Financial or Risk Analysis of Project Finance. • Knowledge of Public Private Partnership is preferable. <p><u>Other Skills</u></p> <ul style="list-style-type: none"> • Ability to work independently as well as part of a team. • Strong communication skills with excellent skills of MS-office (Preferably MS-Excel, Word, and Power Point) is required. 	25-35

The above positions are offered for a period of three (03) years renewable contract under employment of the Government of the Punjab. Remuneration for the posts will be market based.

Candidates, who fulfill the eligibility criteria are encouraged to apply by sending the application on prescribed Form, available at the official website of Finance Department, Punjab (<http://www.finance.punjab.gov.pk/jobs>), on the following address. Application Form should be accompanied with a copy of CNIC, CV/Resume, photocopies of all academic/professional/experience certificates / degrees and a covering letter. The covering letter should include the justification of their suitability for the position. Applicants already in Government Service should apply through proper channel. Candidate should clearly mention the name of the post applying for. In case candidate wishes to apply for more than one post, he/she must submit separate application form for each post.

Deadline for submission of applications is **16.09.2019**. Incomplete applications and those received after deadline will not be entertained.

Only short listed candidates will be contacted. The employer may reject at any stage any or all applications without assigning any reason whatsoever. The decision of Selection Committee will be considered as final, which will not be challengeable in any court of Law.

DEPUTY SECRETARY (R-II / ADMN.)
GOVERNMENT OF THE PUNJAB,
FINANCE DEPARTMENT
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