



**GOVERNMENT OF THE PUNJAB
FINANCE DEPARTMENT**

Dated Lahore, the 06th November, 2020.

NOTIFICATION.

No.E&A(FD)11-5/2005(A). In supersession of this Department's notification of even number, dated 13.04.2020 and in order to facilitate the disposal of business in Finance Department, the cases of the following nature, common to all wings, will be finalized at the level of the officers to the extent, mentioned against each category: -

Sr. No.	Nature of Work/Function	Delegated to	Extent of Powers
1.	Sanction of cash rewards and incentive bonuses beyond the powers of Administrative Departments	Special Secretary	Full
2.	Creation of Posts where no additional funds are required.	Special Secretary	Full
3.	Submission of monthly Civil Accounts for perusal & directions, if any.	Additional Finance Secretary(Budget)	Full
4.	Approval of 2 nd statement of excesses & surrenders	Additional Finance Secretary(Budget)	Full
5.	Sanction of Regular Budget Estimates submitted by Administrative Departments for each financial year	Additional Finance Secretary (Budget)	Full
6.	Release of Budgetary Allocations after approval by Provincial Assembly for each financial year	Additional Finance Secretary (Budget)	Full
7.	Sanction of online funds of Technical Supplementary Grant (Non-Development & Development)	Additional Finance Secretary (Budget)	Full
8.	Permission to open accounts of all kinds including SDA	Additional Finance Secretary (Budget)	Full
9.	Sanction of expenditure on all cases that are beyond the delegated powers of administrative departments and are covered by rules.	Additional Finance Secretary	Full
10.	Advance withdrawal of funds covered under rules.	Additional Finance Secretary	Full
11.	Implementation of proposal contained in summaries approved with the concurrence of FD for specific amount	Additional Finance Secretary	Full
12.	Release of development funds on the advice of P&D Board against approved schemes	Additional Finance Secretary	Full
13.	Re-appropriation of funds	Additional Finance Secretary	Full
14.	Issuance of approved policy level circulars, amendments in rules / procedures etc.	Additional Finance Secretary	Full
15.	Release of funds for Federally funded projects / Programs on receipt of funds from Federal Government	Additional Finance Secretary	Full
16.	Sanction of time barred claims	Additional Finance Secretary	Full
17.	Sanction to dismantle and sell unserviceable government buildings beyond the powers of AD	Additional Finance Secretary	Full
18.	Release of ADP schemes through supplementary grants on the advice of P&D Board, after the approval of the Cabinet Committee	Additional Finance Secretary	Full
19.	Re-appropriation of funds from block allocation (current budget) against specific request of Administrative Departments provided that no supplementary grant is involved.	Additional Finance Secretary	Full

Sr. No.	Nature of Work/Function	Delegated to	Extent of Powers
20.	Regularization of over expenditure, Audit paras on resolving by the competent forum i.e. PAC / SDAC	Additional Finance Secretary	Full
21.	Sanction of Schedule of New Expenditure (Fresh)	Additional Finance Secretary	Full
22.	Approval of departmental reply / reports / parawise comments to be submitted in Courts on behalf of Finance Department except cases pertaining to Criminal Original Writ Petitions.	Additional Finance Secretary	Full
23.	Signing of the Loan Agreements (after obtaining approval from the competent authority)	Additional Finance Secretary (Budget)	Full
24.	Sanction of token Supplementary Grants	Deputy Secretary (Budget)	Full
25.	Sanction of Foreign Exchange Allocation	Deputy Secretary (Budget)	Full
26.	Approval of updating official website of Finance Department and uploading of Gazette notifications, Budget Call Circular and Budget Documents for each financial year on official website.	Deputy Secretary (Res-II & A)	Full
27.	Cases seeking clarification, additional information from AD/LGs, in ordinary cases, references moved by AD/LGs.	Deputy Secretary	Full
28.	Authentication of Audit Copy	Deputy Secretary	Full
29.	Authentication of Administrative Approval of development schemes	Deputy Secretary	Full
30.	Sanction of SNE (Continued)	Deputy Secretary	Full
31.	Clearance of posts under approved ADP Schemes.	Deputy Secretary	Full
32.	Creation of Supernumerary Post	Deputy Secretary	Full

2. The functions / powers not reflected in the above table shall remain vested in the Finance Secretary.

3. The above delegations shall come in to force with immediate effect, in supersession of all previous orders issued from time to time.

(ABDULLAH KHAN SUMBAL)
FINANCE SECRETARY

No. and Date Even.

A copy is forwarded for information and necessary action to the:-

1. Special Secretaries Finance Department.
2. All Additional Finance Secretaries, Finance Department.
3. Chief Inspector of Treasuries & Accounts, Lahore.
4. Provincial Director, Local Fund Audit, Lahore.
5. All Deputy Secretaries / Technical Advisor / Addl. Dir. Budget (ADP), FD.
6. System Analyst, Finance Department.
7. All Section Officers/Budget Officers/Research Officers in Finance Deptt.
8. PSO to Finance Secretary.

(NAUMAN YOUSAF)
ADDITION FINANCE SECRETARY (BUDGET)
