

“SAVE TREES & PROTECT ENVIRONMENT”

THROUGH SPL. MESSENGER.



042-99212223

No.E&A(FD)11-1/2021.

**GOVERNMENT OF THE PUNJAB
FINANCE DEPARTMENT**

Dated Lahore, the 03rd February, 2021.

To

The Deputy Secretary (BP),
Government of the Punjab,
Performance, Management & Reforms Unit,
S&GA Department.

Subject:- **IMPLEMENTATION OF HUMAN RESOURCE MANAGEMENT SYSTEM UNDER THE CHIEF SECRETARY PERFORMANCE MANAGEMENT & REFORMS UNIT, (PMRU) PUNJAB.**

I am directed to refer to your circular letter No.DS/PMRU/1-4/2019, dated 11.01.2021, on the subject cited above.

2. The following officers of Government of the Punjab, Finance Department are hereby nominated as Focal Person of this Department for the subject mentioned purpose. Their particulars are as under: -

Sr. #	Name & Designation	Particulars
1.	Ms. Asifa Murtaza (PMS/BS-18), Deputy Secretary (LA&T), FD. (for HR matters)	Phone No (Off): 042-99212002 Mobile No. 0302-4511423
2.	Ms. Maliha Atteeq , Programmer (BS-17), Computer Section, FD. (IT Personnel)	Phone No (Off): 042-99214295 Mobile No. 0333-4976883

SECTION OFFICER (E&A)

C.C.

- (i) System Analyst, Finance Department.
- (ii) Officers concerned, alongwith a copy of above referred S&GAD's letter.



042-99211794

NO. DS/PMRU/1-4/2019
GOVERNMENT OF THE PUNJAB
SERVICES & GENERAL ADMINISTRATION
DEPARTMENT
(PERFORMANCE, MANAGEMENT & REFORMS UNIT)
I&C WING, S&GAD

Dated Lahore the 11th January, 2021

To

✓ All the Administrative Secretaries,
 Government of the Punjab.

SUBJECT: IMPLEMENTATION OF HUMAN RESOUCE MANAGEMENT SYSTEM UNDER THE CHIEF SECRETARY PERFORMANCE MANAGEMENT & REFORMS UNIT, (PMRU) PUNJAB

I am directed to refer to this department letter No: PS/SECY/I&C(S&GAD)/MISC/2018, Dated 23-04-2019 (copy enclosed), whereby it was requested to nominate two focal persons, i.e. one from IT wing and one from HR wing of your department.

2. Keeping in view importance of task, I am directed to request you that nomination of focal persons from HR side may be made afresh, not below the rank of Deputy Secretaries. Nomination may kindly be sent within **05 days** of receipt of this letter.

(FAHAD WAQAR AZEEM)
DEPUTY SECRETARY (BP)

1. Mr. Muzaffar Abbas, SPM (PITB), Lahore.
2. Mr. Abdul Rehman, SPM (PMRU), Lahore.
3. PS to Secretary (I&C), S&GAD.
4. PS to Additional Secretary/Incharge (PMRU) I&C Wing, S&GAD.

Annexure G: Implementation of HRMS across all Departments of Punjab



NO:PS/SECY/I&C(S&GAD)/MISC/2018
GOVERNMENT OF THE PUNJAB
SERVICES & GENERAL ADMINISTRATION
DEPARTMENT
(I&C) WING

Dated the 23rd April, 2019

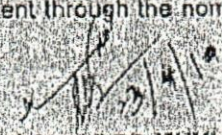
To: All the Administrative Secretaries,
Government of the Punjab.

Subject: TRAINING OF HR SYSTEM UNDER PERFORMANCE MANAGEMENT
REFORMS UNIT, PUNJAB

Reference to the subject cited above and the directions passed by the Chief Secretary Punjab, PMRU team has organized a training session of HR system to be implemented across all departments of Punjab on Wednesday 24th April, 2019 at 10:00 am in the Auditorium, 3rd floor, Arfa Software Technology Park, Lahore.

2. Kindly nominate two focal persons (IT Wing, HR Wing) from your department to attend the training session. A complete overview of the HR system and respective department credentials will be shared by Punjab IT Board in this session.

3. Please ensure the attendance of your department through the nominated representatives.


MUHAMMAD MASOOD MUKHTAR
Secretary I&C, S&GAD.

CC.

1. The Additional Secretary (Gen) / Staff Officer to CS, Punjab.
2. The Deputy Secretary (Gen) / Staff Officer to CS, Punjab.
3. P.S.O. to Chief Secretary, Punjab.
4. P/S to Chairman PITB, Lahore.
5. Director General (IT-Ops), PITB, Lahore.