



**GOVERNMENT OF THE PUNJAB**  
**FINANCE DEPARTMENT**  
**CAREER OPPORTUNITY**

The Tax Reforms Unit is the Government's key contributor to the policymaking process relating to tax policy and analysis in addition to taxation administration reforms. The unit has been tasked with producing evidence-based tax analysis and studies for all provincial taxes in Punjab as well analyzing the relationship between the federal-provincial tax systems. More specifically the unit will provide analysis on revenue forecasting, tax compliance gaps, compliance and administrative costs, tax expenditure, and the effects of new tax policies (macroeconomic and operational effects), among others.

The 'Unit Head' of Tax Reforms Unit will undertake the above-mentioned task with the assistance of a team of tax coordinators. The incumbent would be provided with excellent opportunities to further develop his/her skills in the area of tax policy research and tax administration reforms through interaction with international experts.

Tax Reforms Unit invites applications from eligible candidates having the following qualification and experience:-

Sr. #	Name of Post	No. of Posts	Qualification and Experience	Age Limit
1.	Unit Head	01 (One)	<b>Education/Qualification:</b> 02-Years Masters degree in Economics, Public Policy or International Taxation from a reputable university, preferably a foreign university. <b>Experience:</b> At least 15 years of overall experience including: (i) experience in areas of tax policy, tax administration or tax policy/administration reforms. (ii) experience in analytical research.	35-45.
2.	Officer Tax Coordination	02 (Two)	<b>Education/Qualification:</b> Masters degree (at least 2 <sup>nd</sup> Division) in Business Administration in Finance / Taxation, OR MA(Economics) OR LLB with diploma in Taxation OR Chartered Accountant OR Cost & Management Accountant, from a recognized University. <b>Experience:</b> 03-years practical experience in public / private organizations in Finance / Audit / Tax / Revenue / Tax Laws.	30-50

The above positions are offered for a period of three (03) years renewable contract under employment of the Government of the Punjab. Remuneration for the posts will be market based.

Candidates, who fulfill the eligibility criteria are encouraged to apply by sending the application on prescribed Form, available at the official website of Finance Department, Punjab (<http://www.finance.punjab.gov.pk/jobs>), on the following address. Application Form should be accompanied with a copy of CNIC, CV/Resume, photocopies of all academic/professional/experience certificates / degrees and a covering letter. The covering letter should include the justification of their suitability for the position. Applicants already in Government Service should apply through proper channel. Candidate should clearly mention the name of the post applying for.

Deadline for submission of applications is **28.11.2019**. Incomplete applications and those received after deadline will not be entertained.

Only short listed candidates will be contacted. The employer may reject at any stage any or all applications without assigning any reason whatsoever. The decision of Selection Committee will be considered as final, which will not be challengeable in any court of Law.

**DEPUTY SECRETARY (RESOURCES-II & ADMN.)**  
**GOVERNMENT OF THE PUNJAB,**  
**FINANCE DEPARTMENT**  
**Punjab Civil Secretariat, Lahore.**  
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