



**GOVERNMENT OF THE PUNJAB
FINANCE DEPARTMENT**

CAREER OPPORTUNITY

The Debt Management Unit has been established in Finance Department, Government of the Punjab. Finance Department intends to hire a qualified professional with management experience to fill the following position in the Debt Management Unit, Finance Department :

Sr. No.	Name of Post (No. of Posts)	Qualification and Experience	Age limit for initial recruitment (Min – Max)
1.	Debt Management Specialist (01-post)	<p><u>Qualification:</u></p> <p>Masters degree from an HEC accredited local/foreign reputable University in economics, finance, accounting, business administration, public finance or public administration, management sciences, or a relevant field like CFA, CA, ACCA, ACMA / CIMA.</p> <p><u>Experience:</u></p> <p>PREFERRED SKILLS IN ADDITION TO MINIMUM QUALIFICATION AS UNDER</p> <p>Minimum of ten (10) years of professional experience ideally covering all but at least 4 of the following proficiencies:</p> <ul style="list-style-type: none"> • Demonstrated understanding of public debt markets instruments including bonds, notes and derivatives, and bond credit structures including general obligation, revenue bond and securitization. • Experience as a public market issuer, debt products originator, investment banker and/or financial advisor. • Experience of devising public debt policy including debt management strategy formulation and implementation. • Knowledge of risk management frameworks and financial analysis. • Market knowledge related to development of domestic debt market and functional knowledge of international capital markets. • Clear understanding of inter linkages between debt management and macroeconomic policy, including fiscal and exchange rate policies for the implementation of debt strategies including liability management operations. • Understanding of governmental financial statements, reports and governance structure. <p><u>Note:</u></p> <p>Excellent quantitative, interpersonal, communication, report writing and organizational skills (includes Microsoft Office Suite proficiency) required also.</p>	35-55 years

The above position is offered for a period of two (02) years on contract basis under employment of Government of the Punjab. Remuneration for the post would be based on MP Scales in accordance with qualifications and experience of the selected candidate.

Candidates who fulfill the eligibility criteria are encouraged to apply by sending the application on prescribed Form, available at the official website of Finance Department, Punjab (<http://www.finance.punjab.gov.pk/jobs>) at the address provided below. Application Form should be accompanied with a copy of CNIC, Domicile, CV/Resume, photocopies of all academic/professional/experience certificates/degrees and a covering letter. The covering letter should explain the candidate's suitability for the position. Applicants already in Government Service should apply through proper channel.

Deadline for submission of applications is **12.11.2021**. Incomplete applications and those received after deadline will not be entertained.

Only short-listed candidates will be contacted. The employer may reject, at any stage, any or all applications without assigning any reason whatsoever. The decision of Selection Committee will be considered as final.

DEPUTY SECRETARY (RESOURCES & ADMN)
GOVERNMENT OF THE PUNJAB,
FINANCE DEPARTMENT
Punjab Civil Secretariat, Lahore.
Ph: 042-99212223, 99214242