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No.FD.PR.2-1/2009
GOVERNMENT OF THE PUNJAB
FINANCE DEPARTMENT

Lahore; the 31st January, 2017

From

Hamed Yaqoob Sheikh,
Finance Secretary.

To

1. The Additional Chief Secretary, Punjab, Lahore.
2. The Principal Secretary to Chief Minister, Punjab.
3. The Principal Secretary to Governor, Punjab.
4. The Chairman, Chief Minister's Inspection Team, Lahore.
5. All Administrative Secretaries to Government of the Punjab.

**Subject: GRANT OF SPECIAL ALLOWANCE @ 50% OF BASIC PAY TO THE
EMPLOYEES OF CIVIL SECRETARIAT PUNJAB (BS-1 TO BS-22)**

I am directed to refer to the subject cited above and to state that the Governor of the Punjab has been pleased to revise the rates of Special Allowance from 20% to 50% of Basic Pay of Basic Pay Scales 2008, as frozen on 30.06.2011, in favour of the employees of Punjab Civil Secretariat (BS-1 to BS-22), working/posted in the Punjab Civil Secretariat, Lahore and are drawing pay from the payroll of Secretariat Departments **with effect from 01.02.2017**. The said allowance will not be treated as a part of emoluments for the purpose of calculation of pension/commutation.

2. The officers/officials of Punjab Civil Secretariat, who joined service on or after 01.07.2011, shall be entitled to the grant of Special Allowance @ 50% of initial of Basic Pay Scales 2008. Moreover, the officers/officials, who were promoted/upgraded on or after 01.07.2011, will be entitled to Special Allowance @ 50% of the Basic Pay of the Basic Pay Scales 2008 as on 30.06.2011 subject to 50% of the minimum of Pay Scales of Basic Pay Scales 2008 against which such employees have been promoted/upgraded.

3. **Special Allowance will not be admissible to the following categories:**

- (i) The officers/officials of Punjab Civil Secretariat Departments, on deputation or posted by transfer outside the Secretariat including Attached Departments, field formations and Autonomous Bodies.

- (ii) Secretariat employees during extra ordinary leave, study leave, long leave for 120 days or more, training abroad or under suspension.
- (iii) The officers (belonging to Judiciary) deputed in the Law or any other department in the Punjab Civil secretariat who are in receipt of Judicial Allowance.
- (iv) The Administrative Secretaries (BS-20 and above) already allowed Special Allowance @ 20% vide circular letter No.FD.PR.6-7/2006 dated 29.11.2006.
- (v) The officers/officials of Punjab Civil Secretariat while posted in other departments in the Secretariat who are in receipt of department specific allowance.
- (vi) The officers/officials of non-Secretariat offices deputed to work in the Punjab Civil Secretariat if already in receipt of department specific allowance.
- (vii) The employees of Special Education Department at Secretariat level already in receipt of Special Allowance.


(TARIQ MUHAMMAD MIRZA)
DEPUTY SECRETARY (PC)

NO. & DATE EVEN:

A copy is forwarded for information and necessary action to the Accountant General, Punjab, Lahore.


(ZAFAR AHMAD)
Section Officer (PR)

NO. & DATE EVEN:

A copy is forwarded for information to all the Additional Secretaries/ Deputy Secretaries/Section Officers, Government of the Punjab, Finance Department, Civil Secretariat, Lahore.


(ZAFAR AHMAD)
Section Officer (PR)